

Bellevue Radio Control AeroModelers (BRCA)

July 8th, 2014

BYLAWS OF BRCA

ARTICLE 1: DUTIES

1. *President:* The President shall preside at all meetings of the Club and shall act as a spokesperson in all matters pertaining to it.
2. *Vice-President:* The Vice-President shall act for the President when he/she is unable to serve, and is to maintain an accurate record (including place of storage) of all Club assets.
3. *Secretary:* The Secretary shall record minutes of each Club meeting and handle all correspondence pertaining to Club activities. He/she will also be the Club's contact person with AMA in case of questions, problems or situations.
4. *Treasurer:* The Treasurer shall collect all moneys due and shall keep a record of moneys collected or disbursed by the Club.

ARTICLE 2: AUDIT

1. The President or his appointees will make a yearly audit of the Treasurer's books.

ARTICLE 3: TERMS OF OFFICE

1. All elected officers of the Club shall serve for one (1) year date of election. Officers are to be elected by a vote of simple majority of those present at the regular meeting in the month of December. New officers will take office immediately after the December meeting. Personnel will be appointed by the elected officers and confirmed by a simple majority vote of those members present during a regular meeting: i.e. Newsletter Editor, etc.
2. Nomination of Club officers shall be made at the general membership meeting during the month of November. Nominations for office may be made by any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer. All known nominations for office will be e-mailed to all members prior to the election.
3. The Secretary and Treasurer may be a combined responsibility if agreed upon with a simple majority vote by the general membership present during nominations.
4. A secret ballot is required for elections, for removal of a Club officer, and for expulsion of a member from the Club unless waived by a simple majority vote of the members present at the meeting.

ARTICLE 4: VACANCIES

1. Vacancies in any office shall be filled by appointment by the remaining officers, such appointee to serve until the end of the term for which his/her predecessor was elected.

ARTICLE 5: MEETINGS

1. Regular meetings shall be held at a time and place designated by the Club officers and published via e-mail to all members.
2. Club officers may call special meetings with no less than five days prior written notice of a special meeting. The purpose of the special meeting shall be stated in the written notice.
3. At any Club meeting a simple majority shall be over 50% of the members voting at the meeting.

ARTICLE 6: DUES AND MEMBERSHIP

1. The annual dues to be paid to the Club shall be determined by the Club officers with the approval of a simple majority vote. Dues are non-refundable, except under extraordinary circumstances, to be determined by the Club. Dues are to be paid no later than the March Club meeting.
2. No special assessment shall be levied upon the Club membership, unless it is approved by a vote of two-thirds (2/3) majority of the members present at the regular monthly meeting, and the members have been given five (5) days prior notice along with an explanation of the assessment.
3. New members who join from October through December only need to pay for the upcoming year (January-December).
4. A member shall be in arrears and shall not be considered active if his/her dues have not been paid as provided in Article 6, Section 1. Any member who allows their membership to lapse beyond March 31 of any year shall be considered a new member when renewing their membership and will not be given preference over any other applicant should a membership waiting list be in existence.
5. Types of membership and limits on the total number of members shall be determined by the Club and approved by a vote of two thirds (2/3) majority of the members present at the meeting.

ARTICLE 7: MEMBER STANDING

1. All persons shall be eligible for membership, and shall agree to abide by the Club's bylaws, and those of the AMA.
2. The membership shall be divided into the following categories:
 - a. Full Member: Is sixteen (16) years old or older and has full privileges and voting rights. Dues: Full Member rate plus AMA Membership
 - b. Junior Member: Is younger than sixteen (16) years old, has full privileges and voting rights. Dues: Junior Member rate plus AMA Membership
 - c. Family Membership: Includes all flying members of the immediate family (spouse and children). They have full privileges and voting rights. Dues: One (1) Full Membership plus one (1) Junior Membership, plus AMA Membership for each flying member. Junior members must have AMA membership to vote. Children are included until their 19th birthday and from their 19th birthday until their 25th birthday, provided they remain continuously dependent upon their parents for their principal support.
3. Flying members will be required to hold and maintain a license issued by the AMA. All first-time flying member applicants, as well as present flying members

seeking membership renewal, must show proof of membership in the AMA. Non-flying members do not require AMA membership.

4. Before joining the Club, new members shall be introduced in person by their sponsor. The membership, by a majority vote of the members present at a meeting, shall approve any application for membership.
5. Any member receiving a safety Grievance as stated in Article 12, who is involved in non-flying violations, or who has key information of a non-flying violation and withholds it from the Club may at the Clubs discretion be placed on probation for one (1) year regardless of his or her tenure in the Club.

ARTICLE 8: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION AND REINSTATEMENT OF MEMBERSHIP

1. Any member in good standing may resign his/her membership by giving written notice to the Club.
2. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.
3. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Officers, become the responsibility of the Club. Any individual may be expelled from membership from the Club by a two-thirds (2/3) majority vote of the Club. If it's Officers determine such individual willfully commits any act or omission which is a violation of any of the terms of these Bylaws, or the Rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.
4. Any member who is expelled from membership may be reinstated to membership only by two-thirds (2/3) majority vote of the Club.
5. The Club shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

ARTICLE 9: AMENDMENTS

1. Amendments may be made to the bylaws at any general meeting of the Club membership, provided the members shall have been notified in writing at least five (5) days in advance that the amendments are to be considered. Copies of the proposed amendments shall be provided to all members as part of the notification. Amendments shall be approved by no less than a two thirds (2/3) majority vote of the members present, at the regular monthly meeting.

ARTICLE 10: SPECIAL FUNDS

1. The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.

2. The President will have discretionary spending, of up to \$50.00 without requiring Club approval. Disclosure of any discretionary spending must be made in the treasurer's report at the next meeting.

ARTICLE 11: DISSOLUTION

1. The Corporation may be dissolved with the approval of a two-thirds (2/3)-majority vote of the total membership.
2. Upon the dissolution of the Club the Treasurer shall, after paying or making provision for the payment of all of the liabilities dispose of all the assets of the Club exclusively for the purposes of the Club in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Club as the Club. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the county in which the principal office of this Corporation is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE 12: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)

Purpose

1. The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Officers for their consideration by means of a Grievance Form to be filled out and turned in to the President. At least one witness is required to sign the Grievance Form.

1.1. FIRST VIOLATION

- 1.1.1. Viewpoints of both complainants and accused will be considered.
- 1.1.2. Complainant's name will be disclosed.
- 1.1.3. A verbal reprimand will be given to the accused by the Officers, and this will be recorded in the Club files.

1.2. SECOND VIOLATION

- 1.1.1. Complainant's name will be disclosed.
- 1.1.2. The accused has the right to a written rebuttal, to be reviewed by the Officers.
- 1.1.3. If the Officers so decide, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued via email to all members and will be recorded in the Club files.

1.3. THIRD VIOLATION

- 1.1.1. Officers will notify the accused in writing and the Club members via group e-mail that the Club will vote on the expulsion of the accused at the next meeting.
- 1.1.2. Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Officers).
- 1.1.3. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.
- 1.1.4. Voting will be by secret ballot at a regular monthly meeting, the results of which will be recorded in the Club files.
- 1.1.5. The expelled member may reapply for membership after the expiration of the expulsion time period.
- 1.1.6. The three actions will not be enforced unless they are accumulated within a two-year period of time.

2. Any member receiving a Grievance, who directs any retribution against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Officers of the Club.

**Bellevue Radio Controlled Aeromodelers
(BRCA)**

Club Grievance Form

Date: _____

Time: _____

Nature of Violation:

Signature: _____

Witness: _____

Additional Witnesses (optional):
